Protean eGov Technologies Limited



Standard Operating Procedure (SOP) for

Bank details Modification by Subscriber

(Version 1.1)

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REVISION HISTORY

Sr. No.	Date of Revision	Ver	Section Number	Description of Change
1	-	1.0	-	Initial Version
2	23/08/2024	1.1	-	SOP are updated as per new functionality released, New Screenshots are incorporated.

Classification: Public	Version No. : 1.1	Page: 1 of 1

Index

Abbreviation	Expansion
PCRA	Protean Central Recordkeeping Agency
NPS	National Pension System
PRAN	Permanent Retirement Account Number

Subscriber will login into the PCRA website (<u>www.cra-nsdl.com</u>) using the unique login credentials. Please refer Figure 1.

o please <u>Click he</u>				
	nual Transaction Statement on Email	Unar ID Passentrd	Subscrib	ers
(Inv	sat in NPS	Enter Captona	8 5 +	j°≝
() Ad	tvate Tier It Account From 11	Beset Password	IPIN.for.etvPS	Hein/Instructions.for.Login
-	rcA Compliance	Nodal Off # LPIN User ID Passward	fices / Other	Intermediaries Object Centrals
tale An	suity Gautes	Enter Captcha	78+	2 =
1 50	becriber Consent to share-contact details with ASP	Baset Password	Sidemt	Hemiloubactions.Not.Loom
	ecciter Registration/Phote-Signature Modification Request			

Figure 1

Once Subscriber login into the PCRA website, 'Demographic Changes' menu will be shown. Subscriber will click the sub-menu 'Update Personal Details'. Please refer Figure 2.

	National Pension System (NPS)
Welcome Eutrocitier 19995	14.Jun.2021 Hittise (Logisti
Transact Chaine - Investment Summary - Dersographic Changes - (Resource - Yhon - Continuation & Williamond - Personal Management -
Register Uptate Ensuri Divisio Resource for PRAN Care PATCA Social Configuration Were Annual Configuration News Were Provided The Annual Statement Resource The Resource The Annual Statement	the Welcome to Central Reconfikerplay Apency
Upitate Personal Debats	Smart Exit Guide
Click here to be part of G	o Green initiative by opting Annual Transaction Statement on email.
	Gut Same Day RAV. Register for D Flanch New 1
	Retired life ina sahara, NPS hawara
Horse Carto	ct Un : System Configuration / Bent Verwerd : Entrust Secured : Proaco Policy / Grewance Redwrond Policy

Figure 2

Further, the Subscriber need to select 'Bank Details Update'. Please refer Figure 3.

NSDL e-Gov = Protean	National Pension System (NP Back to Man.)
Subscriber Modification	
Andhane Update or Seed request his PRAN	
 Upbrad Photo and Signature 	
🕞 Bank Dutaila Update	
O Opt for an Email Annual Transaction Statement Go Paperless	
C Add / Update Permanent Account Number (PANy Form 60	
🗇 Add / Update Nominee details	
O Update Address Details	
 a Sign Download (Nomination Mudification) 	

Figure 3

Subscriber need to select radio button 'Update Bank Details' and further select Tier Type. Please refer Figure 4.

: 1100174			Back to M
Bank Detail Up	date		
 Update Bank De 	Update Bank Details tails	O Wew Request Status	
	Permanent Retirement Account Number (PRAN)*	1100	
	Tier Type*	Ter 1	•
		ik Details	

Figure 4

The existing Bank details registered in PCRA system will reflect on Screen and to update/modify the same Subscriber need to click on Edit.

Please refer Figure 5.

Bank Detail U	Ipdate		
PRA	N: +1001	TIER TYPE: TY	
\$48	SCHEIER NAME: /		
	Details Of Subscriber		
	Bank Account No	000002	
	Items Account Type	SAVE	
	IF SC Code	SERV	
	Bank, Nome	STAT	
	Bank Branch	EANO	
	Bank Address	2711 ROA	
	Rank Pin Code	410204	
	Bank State	Mahareshtes	
	Basik Country	bullio	
	MICR Code	400002142	

Figure 5

Subscriber need to mention revised bank details and Click on Penny Drop, when Subscriber clicks the Penny Drop button, PCRA will check whether modified data is matching with data present in Bank Database. (E.g. Subscriber Name etc.) Please refer Figure 6.

Account Type"	54/NG3	-
Gank Account No*		
Conform Bank Account No*	3424	
Bank #5 Code"		
Edit Bank Details	0	
Gank Name*	STATE BANK OF INDIA	
Giana Branchi*	TILAK NADAR BR, CHENBLIN	
Bank Address*	SUYOGI CHIS LTD. SHOP NO 1,2,3,4 AND 5,8LDO NO 31,112AK NAGAR	1
PIN Code*	400000 Q.	
State / U.X.*	Maharaphta	*
Country"	India	-
Barn MICR Code	400	
Bank Account Linked to Aatthaar	0	

Figure 6

When Modified data match with Bank data, a message will be shown at the confirmation page as below. Please refer Figure 7.

Same (ALT)	Maturality .	*
Country"	A DEC	2
Barn MCR Cane		
Bern Account Linkert to Authors		

Figure 7

Once, the subscriber clicks on OK, Subscriber will be shown the details captured once again for confirmation. Please refer Figure 7.

Confirm Bank Account No*	3120	
Bank IFS Code*	550ml Q	
Enlit Bank Details		
Banik Name'	STATE BANK OF INDIA	
Bank Branch*	TILAK NASAR BRI, CHEMBUR	
Bank Address?	BLYOOK CHE LTD. SHOP NO. 1,2,3,4 AND SULDO NO. 31,TILAK NAQAR	į.
PIN Code*	400089 Q	
State / U.T.*	Maharashtra	
Country	India	
Bank MICR Code	400	
Tiank Account Linked to Aadhear	0	

Figure 7

Once subscriber clicks on Confirm, subscriber will be shown the modified details in Red Fonts. The subscriber needs to Re-confirm the highlighted details. Please refer Figure 8.

	CRIDER HAME. AR	HER TYPE: 11	
firm Bank I			
	Bank Accisint No	3120	
	Bank Account Type	SAVING S	
	IF SC Code	5/5720	
	Bank Name	STATE BANK OF INDIA	
	Bank Branch	TILAK NAGAR BR., CHEMBUR	
	Bank Address	SUVOGECHS LTD. SHOP NO 1,2,3,4 AND S.BLOG NO 31, TEAK NAGAR CHEMENR MUMIAIADDORS	
	Bank Pin Code	400089	
	Bank State	Maharashtra	
	Bank Country	India	
	MICR Code	400	

Figure 8

Once, the subscriber Re-confirm the details, he/she needs to authenticate the said modified request. There are two options for authentication; the request can be authenticated either through OTP or e-Sign. The subscriber needs to select the appropriate option and mention Captcha. Here the process for authentication through OTP is explained. Please refer Figure 9.

		Is Update		
• 01	P Authenticate Nominee Details	Updata	🕞 e Sign Nominee Detail	a Update
TP Authenticate Nor	ninee Details Update			
	Enter Captcha *	65+	6 🗧 🕅	

Figure 9

Once, the subscriber clicks on OTP option, an OTP will be send on his registered Mobile Number and Email ID with CRA. The subscriber needs to click on 'Proceed' button. Please refer Figure 10.

OTP Authen	ticate \ eBign Nominee Details Update
GTT Autom	Cliff Additional Control Minister Control Hybride C + Data Manadata Deviate Hardware Alierti Are pair registrative, adultice; COTP2 will be seen use Entail (2) and Middle We. Kingly Entaine both are accessible during the verification process. Fround Cancel

Figure 10

The subscriber needs to mention OTP received on registered Email ID as well as Mobile number and click on Verify OTP. Please refer Figure 11.

TP Auther	ntication of Nominee Details U	pdate Form
	OTP and successfully to your re	glatered Email id a ^{rea} @ ^{rear} .com and Mobile No. 909 ^{rearea} 2
	Email ID-OTH *	
	Mobile OT#+	(****)
	Enter Capitcha *	74+3= 11
		nerbrendugsbes J. ref. Inc. Mobilis Plannber and Einsell ID- for this purpose of adligning/COTP meth/sambie requiring ander biattorial Paninkin System (NPS) for

Figure 11

On verification of OTP, the Bank details will be updated successfully in CRA system and Acknowledgment number along with appropriate message will be shown to subscriber. Please refer Figure 12.

		Back to
Sign Succe	ss - Subscriber Bank Details	Undata
aign aucce	ss - aubscriber bank betans	opdate
	sellige for Subscriber Beek Details Update is	a Successful. Please deveload the ellige form and verify the Signature.
Update Bank	Details Initiation - Complete	
	PRAN	110017442584
	Addition and a street and a street of the st	
	Acknowledgement No	82406202318486357
	Subscriber Name	ARIK NANDKISHOR DE SAI

Figure 12